



Minutes

Technology Committee Teleconference Meeting Thursday, November 15, 2007 2:00 p.m. Eastern Time

I. Welcome and Introductions

Tim Blevins, Committee Chair, called the meeting to order at 2:10 p.m. Eastern Time. The following people participated in the call:

Name	State
Tim Blevins, Chair	Kansas
Steve Wilson, Vice Chair	Idaho
Jesse Jordan	Kentucky
Rod Boogaard	Utah
Chris Lane	MTC
Greg Matson	MTC
Thomas Shimkin	MTC
Antonio Soto	MTC

II. Public Comment Period

No one from the public participated in the call.

III. Approval of minutes of the September 26, 2007, Technology Committee Teleconference

These minutes were not ready to be reviewed, so this item was deferred by the Chair until the next meeting of the committee.

IV. Commission IT Systems Update

The Chair invited Commission to report on this item. Mr. Matson informed the committee that Allison Kelly, the Commission's website content manager, left on November 2, 2007, to take another position more in line with her career goals. The Commission is considering how

best to proceed regarding a replacement and is working with existing staff to maintain the website in the meantime.

Mr. Lane reported that the back up system has been running smoothly for two months now. He added that the next things he will be working toward is deploying full disk encryption on Commission laptop computers. He has been in conversation with vendors and already testing some of the available products.

Mr. Wilson mentioned that the Idaho State Tax Commission is using a limited version of Microsoft encryption. This relies basically on the individual user to ensure data is encrypted. The Chair indicated that Kansas Department of Revenue is not fully satisfied with the solution they are using now.

There was a discussion regarding security and encryption issues. Rebutting and response time should be some of the main factors to be considered.

Mr. Lane also suggested that it would be helpful for him to have a list of POCs for Commission member IT departments at the help-desk level. He would use this list to call in case the Commission is having problems such as sending and receiving e-mails to a particular state, without having to bother the committee members.

The committee members on the call (Idaho, Kansas, Kentucky, and Utah) will send information for IT state contacts (phone number) to the MTC to start such a list. Mr. Lane will prepare a template spread sheet to be circulated to committee for this purpose.

V. Website report

Mr. Matson reported that e.Magination hired a new developer to work with Rachel Foster on our remaining website issues. There are two functions that remain to be finalized: contacts lookup, and online registration. The new developer and Ms. Foster will be meeting to plan the final development of these two functions.

VI. Voluntary disclosure database project

Mr. Shimkin reported that his staff has been reviewing the actual system page by page and feature by feature in order to write the characteristics, specification, and features the new system is will need to include. He expects this process should be completed by the end of

November. Mr. Shimkin will be adding new features desired for inclusion in the software as well. The requirements document for the new project should be ready by the end of 2007.

VII. Other

There was no other business.

VIII. Adjournment

The next Technology Committee teleconference was scheduled for Tuesday, January 8, 2008, at 2 p.m. Eastern.

The committee adjourned at 2:45 p.m. Eastern time.