MINUTES

Technology Committee Teleconference Meeting
Tuesday, June 27, 2006

I. Welcome and Introductions

Tim Blevins (Kansas), Committee Chair, called the meeting to order at 2:00 p.m. Eastern time. The following members participated in the call:

NAME	STATE/ORGANIZATION
Robert Johnston	Hawaii
Joe Randall	Idaho
Steve Wilson	Idaho
Tim Blevins	Kansas
Kathy Krause	Michigan
Debbie Peterson	Texas
Greg Matson	Multistate Tax Commission
Antonio Soto	Multistate Tax Commission
Rachel Foster	e.magination network, LLC

II. Public Comment Period

No member of the public was present.

III. Approval of Minutes

A draft of minutes for the June 20, 2006, teleconference was circulated for review. A correction was noted to add Kathy Krause (Michigan) to the list of participants.

After a motion duly made and seconded, the minutes of June 20, 2006, teleconference were approved as corrected.

IV. Update of the Website Redesign and Secure Communications Assessment Projects.

<u>Website Redesign</u>

Ms. Foster reported that the website is in the final visual design stage.

The website contains new navigation bars. E-magination will begin migrating content from the actual MTC website; however, there are some sections that will serve as placeholders until content is developed.

Mr. Blevins asked for explanation of the calendar function. Ms. Foster explained how the calendar will work. It will have a three-month view, and will also include a list of non-MTC events. Where appropriate, the calendar will contain hyperlinks to the event information.

E-magination is also working on the event registration process, installing usable fields that could be transferred into the database for each event. This information will be used to produce additional documents such as participants list, registration-confirmation documents, and completion certificates.

MTC new website will begin the production phase in July. The Contact management function will be migrated in July as well. The testing for the new website will start in July, also. The dates in the updated plan document distributed to Technology Committee members will be adjusted.

There were no additional comments or questions.

<u>Secure Communications Assessment Project</u>

Ms. Foster informed the committee that some dates contained in the Secure Communications Assessment Plan will need to be adjusted. An updated copy with the new dates will be distributed by Monday, July 10, 2006, to the Technology Committee members. The committee agreed that this would allow sufficient time for review before the next scheduled teleconference.

E-magination is currently working on frameworks, maintenance, and other functions of the Secure Communications Assessment Plan.

Other potential IT projects will be incorporated as new projects into this plan.

There were no additional comments or questions.

V.   Other announcements.

Next technology committee teleconference will be held on Tuesday, July 11 at 2:00 p.m. EST.

Antonio Soto (MTC) will prepare the draft agendas for the July 11 teleconference and August 13 meeting in Topeka, Kansas.

VI.   Adjournment.

The committee adjourned at 2:35 p.m. (EDT).