

**AUDIT COMMITTEE MEETING
PUBLIC SESSION-Minutes**

SALT LAKE CITY, UT

MARCH 3, 2016

I. CALL TO ORDER:

Frank Hales, Audit Committee Chair called the meeting to order at 8:30 A.M. and welcomed the members and guests who were present.

II. ROLL CALL:

Present were the following members and guests:

NAME	STATE OR AFFILIATION	NAME	STATE OR AFFILIATION
Tracee Abel	MT	Valerie Newson	UT
Lee Baerlocher	MT	Matt Peyerl	ND
Brandon Barlow	UT	Kathleen Sher	NH
Julie Christensen	WI	Jeff Silver	MTC
Holly Coon	AL	Bartt Stucki	MTC
Richard Cram	MTC	Randy Tilley	ID
Christi Daniken	OR	Myles Vosberg	ND
Anita Degumbia	GA	Donna Whitcomb	NH
Matt Duke	UT		
Robert Farnes	UT	Dan Armer*	NM
Cathy Felix	MTC	Michele Bartolomei*	NJ
Kim Ferrell	UT	Becky Berry*	LA
John Frasier	NH	Anita Connor*	PA
Kelsey Gallacher	UT	Andrew Glancy*	WV
Keith Getschel	MTC	Pat Kelly*	NJ
Staci Guest	GA	John McCarty*	MO
Frank Hales	UT	Janice McGee*	NM
Kory Hofland	MT	Deanna MundsSmith*	AR
Harold Jennings	MTC	Marcia Oakman*	KY
Don Jones	OR	Don Richardson*	KY
Hal Jones	TN	Mike Simmons*	NE
Bill LoCascio	MTC	Bryan Vargas*	KS
		Steve Yang*	MTC

* Participated by telephone

III. PUBLIC COMMENTS:

Although there were no public comments, Greg Matson, executive director, announced that the Commission has been recognized by Acquisition International as part of its 2016 Tax Awards. Acquisition International is a monthly magazine by AI Global Media Ltd, a publishing house that has reinvigorated corporate finance news and reporting. Specifically, the Multistate Tax Commission was given an award for “Best Multistate Joint Audit Programme – USA.”

IV. APPROVAL OF MINUTES PUBLIC SESSION:

The minutes of the public session of the Audit Committee meeting of December 9, 2015, in Charleston, South Carolina were approved with a motion by Randy Tilley.

V. AUDIT DIRECTOR’S REPORT

Keith Getschel, Audit Director, referred to his written report on the status of the Audit Program. For the fiscal year end, 6/30/16, the MTC Audit Program has completed one income tax audit and parts of eight other income tax audits. They have also completed seven sales tax audit and parts of eight other sales tax audits. The proposed assessments for the fiscal year ended 6/30/16 through February 12, 2016 are \$57,916,813 for income tax and \$5,031,462 for sales tax.

Keith reported that the commission hired a new income tax auditor, Shawn Rao. Shawn comes to the Commission from the Illinois Department of Revenue, where he was employed for ten years. He started in February, replacing Marie Plesko who retired at the end of December.

Keith reported on upcoming MTC training opportunities. Two statistical sampling classes are scheduled for this spring. The first will be in St. Paul, Minnesota and is scheduled for April 11th through the 14th. The second class will be in Hoover, Alabama and is scheduled for May 2nd through the 6th. Bob Schauer and Harold Jennings will be the instructors at these classes.

A “Computer Assisted Audit Techniques Using Excel” class is scheduled for May 17th and 18th, 2016 in Des Plaines, Illinois. Bob and Harold will be the instructors at this class. A corporate income tax class is scheduled for May 23rd through the 26th, 2016 in Providence Rhode Island. Jeff Silver and Larry Shinder will be teaching Part Two of this class. These training opportunities are posted on the MTC’s website (Income tax class will be posted shortly). .

VI. PRESENTATION OF COMPLETED AUDIT PACKAGE

Harold Jennings gave a brief overview of the audit program's efforts to prepare and submit to the states a more standardized completed audit package. Harold discussed how he has a team starting on this effort in sales tax. Harold expressed a desire to have state participation in this effort, as it moves forward. Harold also discussed the possibility of having more standardized evaluations of audits and he shared information he heard at the FTA compliance workshop, from the state of Idaho. Randy Tilley, although not the presenter, expressed caution in attempting to incorporate what Idaho is doing in evaluating audits completed by their staff to evaluating audits completed by MTC staff. Their efforts were to incorporate a more objective process into the review of audit staff.

VII. NEW BUSINESS AND ADJOURNMENT

There was no other new business to discuss and the public session was adjourned with a motion from Randy Tilley. The public session was adjourned at 9:20.