



MINUTES

Technology Committee Teleconference Meeting Wednesday, February 23, 2005 2:00 p.m. – 3:30 p.m. Eastern

I. Welcome and Introductions

Tim Blevins (Kansas), Committee Chair, called the meeting to order.
The following members participated in the call:

NAME	STATE/ORGANIZATION
Marquetta White	Arizona
Joe Randall	Idaho
Steve Wilson	Idaho
Margaret Kauska	Montana
Blane Braunberger	North Dakota
Mike Garon	South Carolina
Debbie Peterson, Vice-Chair	Texas
René Blocker, Susan Ribe, Naresh Verma, Antonio Soto, Glenn White	Multistate Tax Commission
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II. Public Comment Period

There were no members of the public present.

III. Progress Report on Applications Development under Enterprise Automation Project

- Combined Electronic Tax Registration (CETR)

Mr. Laskin reported that the Streamlined Sales Tax Project (SSTP) portion of the CETR system is on hold pending direction from the Streamlined Project.

The Traditional Registration System (TRS) is proceeding with an expected rollout in April. Mr. Verma provided some details of the system development. XML schema for the v.1 TRS was finalized on December 31, 2004. The most recent target for pilot state testing was March 15th. The CETR committee has been holding regular

teleconferences to review screen shots and text language, and address other issues.

- Status of Other Applications

Ms. Ribe reported on the status of StateNet, the MTC's secure Internet portal. Its status is largely unchanged since last summer, when MTC began devoting all its resources to the registration project. StateNet currently features a Contacts and a Membership module. Passwords were distributed to all Technology Committee members several months ago. Mr. Blevins asked that all new Technology Committee members be given passwords.

IV. PKI Implementation Status

Mr. White reported on the status of the MTC's PKI exchange pilot. There has been no action on this project since last fall. Concerns were raised that better communication and coordination would be needed to move the project from pilot to production stage.

V. MTC Strategic Plan: Technology Needs and Opportunities

Member of this committee were asked to review the Strategic Planning document for discussion at the March 17th meeting. They are also asked to review the Information Sharing and Compliance Task Force document. It is anticipated that topics presented in these two documents may benefit from the involvement of this committee. Ms. Peterson suggested that the Enterprise Automation Plan be reviewed in conjunction with these documents.

The Enterprise Automation Plan should be updated and available for the committee to review prior to the March meeting, reflecting the priority of the CETR project.

VI. Plan for March 17, 2005 Meeting in Tampa, FL

A draft agenda for the meeting was approved. Staff are to provide prior to the meeting an updated Enterprise Automation Plan (EAP) and Budget. Committee members are to review the Strategic Planning and Information Sharing and Compliance Task Force documents prior to the meeting. Mr. Blevins indicated that during the March 17th meeting the Committee should discuss the EAP with the goal that it reflect the strategic planning of the Commission.

VII. Other Items Relevant to the Work of Committee

- FY 2004-05 Budget Review

The committee reviewed the budget for spending in relation to the CETR project. It appears that funds needed to complete v.1 have been allocated, with additional funds available for v.1.5. Mr. Blevins asked that the budget be updated to reflect future support costs for CETR. This needs to be available in preparation for the April Executive Committee Meeting. Mr. Verma will also estimate the cost of adding one additional tax type (e.g., withholding) to the CETR system.

An updated budget reflecting all of the above plus actual expenditures as of March 1st is to be available for the March 17th meeting.

- Other Matters

VIII. Adjournment