

MINUTES

AUDIT COMMITTEE MEETING

PUBLIC SESSION

NASHVILLE, TN.

MARCH 19, 2009

I. CALL TO ORDER:

Janielle Lipscomb, Audit Committee Chairman called the meeting to order at 1:15 PM and welcomed the members and guests who were present.

II. ROLL CALL:

Present were the following members and guests:

OR Janielle Lipscomb	AL Chris Sherlock	WV Andrew Glancy
LA Peggy McKinley	WI Rick DeBano	SD Bruce Christensen
ND Darrell Engren	IL Dan Hall	DC Charles Wilson
MTC Les Koenig	MTC Cathy Felix	MTC Jeff Silver
MTC Harold Jennings	MTC Greg Matson	

III. PUBLIC COMMENTS:

There were no comments from members of the public present.

IV. APPROVAL OF MINUTES OF PUBLIC SESSION SAN ANTONIO, TX.

The minutes from the San Antonio, TX. public session held on November 19, 2008 were approved as submitted.

V. AUDIT DIRECTOR'S REPORT

Les Koenig, MTC Audit Director issued a written report on the status of the Audit Program. The MTC Audit Program completed 5 and parts of 3 sales tax audits and 2 and parts of 3 income tax audits for fiscal year end 6/09.

Les also reported that an income tax auditor vacancy was filled with hiring of Terry Daehn former California Franchise Tax Board auditor in October. In addition a sales tax auditor vacancy was filled with a hiring of Ki Yun former Ohio auditor was hired with a starting date of November 3, 2008.

Les reported that the audit program continued work of updating the MTC Income and Sales Tax Manuals. There are two separate committees comprised of the Commission's Deputy Director, Audit Director, Audit supervisors and auditors meeting weekly to complete this work. The income tax staff met in December for training and sales tax staff met in February for training.

Les also reported that Tumbleweed software has been installed on all auditors' computers and the staff is now able to send secure emails to the states and taxpayers. Les tested the system with audit committee members and seemed to work well.

VI. NEW BUSINESS AND ADJOURNMENT

Bruce Christensen, SD reported that South Dakota was hosting a computer assisted audit course conducted by the MTC in September and invited other states to attend. There were no other new business items and the open session meeting was adjourned at 1:30 PM.