Minutes
Strategic Planning Committee Meeting
April 23, 2021
Virtual

List of attendees:

Chris Barber  MTC
Karey Barton  Texas
Krystal Bolton  Louisiana
Gil Brewer  Washington
Isaac Choy  Hawaii
Holly Coon  MTC
Richard Cram  MTC
Lila Disque  MTC
Laurie McElhatton  California
John Ficara  New Jersey
Bruce Fort  MTC
Stacey Greaud  Louisiana
Michael Hale  Kansas
Frank Hales  Utah
Brian Hamer  MTC
Helen Hecht  MTC
Virgil Helton  FAST Enterprises
Jake Hoffman  FAST Enterprises
Laurie MacElhatton  California
Greg Matson  MTC
Teresa Miller  Iowa
John Mollenkamp  Intuit
Jennifer Noel  Delaware
Scott Pattison  MTC
Nancy Prosser  MTC
Will Rice  FAST Enterprises
Keith Richardson  District of Columbia
John Ficara, Chair (NJ), brought the meeting to order at 2:02 pm EDT, and roll was taken.

Minutes
Greg Matson, Executive Director, moved for approval of the minutes of the November 6, 2020 meeting of the Strategic Planning Committee, and the motion passed unanimously.

MTC Training
John Ficara referenced the report for the work group on virtual and in-person training, which has been approved by the Committee.

Scott Pattison provided an update on the current status of MTC training developments, advising that the pandemic has accelerated the timeframe for moving to virtual training, with several virtual roundtables and training sessions having already been conducted. The recommendations from the work group report are being implemented.

Lila Disque provided a brief overview of the new Learning Management System (LMS) that MTC staff is working with and is currently utilizing to conduct online statistical sampling training. She indicated that MTC staff will continue to move forward on implementing virtual training, which will also be augmented with in-person training.
Public Comment
John Mollenkamp, Intuit (formerly with Missouri Department of Revenue), commented positively about the Commission’s efforts to use the LMS for training and stated that the private sector (including himself) would help in any way they can.

Draft Charter
John Ficara called attention to the draft Committee Charter. Greg Matson stated that it has been recently revised and reorganized by Nancy Prosser, General Counsel, and MTC Legal Staff. The Charter has not been updated since 2019. Greg Matson made a motion to approve the draft Committee Charter, and the motion passed unanimously pursuant to a roll call vote.

Other Business
John Ficara brought up for discussion whether it was again time for the Committee to consider conducting some strategic planning, given that the FTA has a new executive director and has recently retained an outside consultant to explore its strategic options, including surveys of members over the summer and meetings next fall. He mentioned that the Commission will monitor this effort.

Greg Matson stated that in 2011, the Commission retained Elizabeth Harchenko, retired Oregon tax official, as a consultant to work with the Commission on conducting a thorough SWOT analysis and strategic planning process, and suggested it may be time to consider doing that exercise again at some point.

Adjournment
Dee Wald (ND), moved to adjourn the meeting, which was approved unanimously, and John Ficara adjourned the meeting at 2:55pm EDT.