



State Intercompany Transactions Advisory Service (SITAS) Committee  
**MINUTES (DRAFT)**  
 Tuesday, July 13, 2021  
 (Held via webinar.)

**I. Welcome and Introductions**  
**Chair, Krystal Bolton (LA)**

The committee convened at 2:05 P.M. Eastern and Krystal attendees to introduce themselves. Attendance was also noted from on-line sign-in information. The following people were in attendance:

|                     |                        |                  |             |
|---------------------|------------------------|------------------|-------------|
| Amy Hamilton        | State Tax Notes        | Karl Frieden     | COST        |
| Ashley McGhee       | North Carolina         | Karolyn Bishop   | Washington  |
| Brandy Offord       | Alabama                | Kathryn Shroyer  |             |
| Brian Hamer         | MTC                    | Korey Cunningham | Mississippi |
| Brian Strahle       | BDO                    | Krystal Bolton   | Louisiana   |
| Bridgette Thomas    | Mississippi            | Maria Koklanaris | Law360      |
| Caroline Koo        | Pillsbury              | Matt Tidwell     | Alabama     |
| Catalina Baron      | Eversheds Sutherland   | Matthew Frank    | StepToe     |
| Cecil Felder        | Georgia                | Melody Moncrief  | Alabama     |
| Cyavash Ahmadi (ES) | Eversheds Sutherland   | Michael Ganier   | Louisiana   |
| David Fruchtman     | Steptoe                | Mike Ralston     | Indiana     |
| Brian Trauman       | KPMG                   | Michael Bologna  | Bloomberg   |
| David Sawyer        | EY                     | Nikki Dobay      | COST        |
| Diann Smith         | McDermott Will & Emery | Noman Shaikh     | Georgia     |
| Doug Lindholm       | COST                   | Randy Price      |             |
| Erica Kenney        | COST                   | Stacey Greaud    | Louisiana   |
| Ferdinand Hogroian  | PWC                    | Scott Fryer      | Arkansas    |
| John Seibert        | North Carolina         | Stephanie Do     | COST        |
| John Stringer       | Mississippi            | Tanya Webb       | Chevron     |
| Johns Abraham       |                        | Trent Kool       |             |
| John Wells          |                        | Zachary Atkins   | Pillsbury   |
| Justin Brown        | Eversheds Sutherland   | Chris Barber     | MTC         |



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|             |     |                |     |
|-------------|-----|----------------|-----|
| Greg Matson | MTC | Nancy Prosser  | MTC |
| Helen Hecht | MTC | Sherry Tiggett | MTC |
| Holly Coon  | MTC |                |     |

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**II. Initial Public Comment**

There were no public comments.

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**III. Review of Minutes – March 23, 2021**

Krystal noted that the minutes of the March meeting were added to the SITAS page on the MTC website and a link to the minutes was provided from the meeting agenda on the MTC website. She asked if any meeting attendees recommended changes to the proposed minutes and none were provided.

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**IV. Review Proposed SITAS Committee Charter**

Holly Coon, MTC, reviewed the proposed SITAS Committee Charter noting that, according to the charter, the committee would be composed of signatory states to the SITAS Exchange of Information Agreement. Holly also reported that the proposed charter was drafted by the MTC legal team as an organization wide effort to update MTC committee charters.

Krystal Bolton asked if any of the meeting attendees had any questions, concerns or recommendations related to the proposed charter and none were provided.

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**V. Review Revised Information Exchange Agreement**

Holly Coon, MTC, reviewed the revised State Intercompany Transactions Advisory Service Committee Participation Commitment and Exchange of Information Agreement noting that the agreement had been revised to delete any commitment by the signatory state to participate in a SITAS program, should one ever be created, within the Commission.

Krystal Bolton asked if any of the meeting attendees had any questions, concerns or recommendations relating to the revised agreement and none were provided. Krystal also asked participating state representatives to report on the status of the agreement within their agency. Some responding representatives indicated that the agreement was under review within their agency while others indicated that it would be signed soon.

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**VI. Next Steps and Adjournment**

Krystal indicated that a subsequent meeting of the committee would be scheduled after state agencies submit signed agreements. The meeting was then adjourned at 2:39pmET.

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