

PROJECT PLAN v 1.0
August 5, 2013
Barriers to Adoption of Uniformity Measures

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Project Description: The purpose of MTC uniformity recommendations is to provide the states with model or uniform statutes or regulations that address issues of multistate tax compliance or consistency of policy and administrative practice among the states. In recent years, few new uniformity recommendations have been adopted by a significant number of states. This project will review data on adoption of uniformity recommendations, identify the barriers to adoption of those recommendations by the states, and identify possible solutions to those barriers.

Target Completion Date: July, 2014

High-Level Project Time Line:

- September, 2013 – Project team formed and first teleconference held. Project plan review; identify specific data to be gathered; discuss methods for gathering data. Identify baseline data concerning adoption of uniformity recommendations.
- October, 2013 – Teleconference. Report on baseline data – inventory of uniformity recommendations completed; rate of adoption by the states. Identify specific uniformity recommendations to research. Discuss research tools – e-mail survey; telephone survey; in-depth interviews. Discuss scope of research – who to talk to? Assign tasks: survey question development; additional background research needs.
- November, 2013 – Teleconference. Decide on research tools to use; who to contact; decide questions to be answered. Assign tasks: who talks to whom? Prepare interim report for Steering Committee and Uniformity Committee.
- December, 2013 – Teleconference. Report back on research results. Any problems? Any follow up needed? Discuss how to collate data into useful form for analysis. Assign tasks: follow up research; begin collating data.
- January, 2014 – Teleconference. Review format of collated data and begin to identify trends or patterns. Any follow up needed? Assign tasks: analysis of data.
- February, 2014 – Teleconference. Decide whether sufficient data has been collected to identify trends, patterns and possible solutions. Any additional field research needed? Discuss report to Uniformity Committee, whether discussion will be desirable at March UC meeting.
- March 2014 – Uniformity Committee meeting – gather feedback and input from committee members. Teleconference – decide whether any process changes are needed as a result of conversation with UC.
- April 2014 – Teleconference. Continue analysis of data, integrate input from UC committee meeting.
- May 2014 – Teleconference. Discuss and agree on key obstacles identified from research and data analysis. Discuss possible solutions. Begin drafting project report.
- June 2014 – Teleconference. Review and provide input on draft project report. Report version 2 out for work team review and comment.
- July 2014 – Approve final report to Steering Committee and Uniformity Committee.