

Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219- 2417. Web site: www.nasba.org
Audit and Computer Technology Workshop

To provide all prospective attendees with a better idea of the types of topics that we are considering for discussion at our 2 ½ -Day Workshop, we have drafted a list of potential topics that may be covered on this "Agenda Survey" worksheet. To determine your interest in which topics you would most like to see addressed, please rate each of them from one to five (5 indicating the most interest, and 1 being the least appealing).

We are also seeking states that would be willing to present these topics. One of the goals of this workshop has always been to share our knowledge with each other. Therefore if you feel your state could present one of these topics please give us your name, phone number and email or give us the names of anyone who works in government that might be able to.

If you would like to suggest additional topics and or are willing to share your knowledge on any other topic that is relevant, please indicate your recommendation at the bottom of the worksheet in the spaces provided. After you have finished this survey, please complete the "Possible Attendees" worksheet so we can estimate how many people may be attending from your state (this is only for approximation purposes, you will not be held to this number).

After completing the survey please return to:

Harold Jennings

or

John Feldmann

or

Multistate Tax Commission

Federation of Tax Administrators

Email: hjennings@mtc.gov

john.feldmann@taxadmin.org

Rosie McClurkan

TN Dept of Revenue

Rosie.McClurkan@state.tn.us

FTA/MTC Audit and Computer Technology Workshop
September 23 - 26, 2007
TOPIC SURVEY

| Item # | Topic | Rating 1 – 5 |
|---------------|--|-------------------------|
| 1. | SAP The issues auditors have dealing with a taxpayer that has incorporated SAP into their system and possible solutions. | |
| 2. | The handling of electronic records using Monarch Software. | |
| 3. | New Statistical Sampling Software | |
| 4. | Data screening with Excel, Access or any other software. | |
| 5. | Usefulness of obtaining electronic records in other tax types such as Corporate, Motor Fuels Tax, Franchise, Employer Withholding, and Personal Property | |
| 6. | The use of QuickBooks or other small business oriented software that auditors may encounter. | |
| 7. | Remote access (wireless and broadband) VPN, etc | |
| 8. | Discussion of recommendations on how to implement and/or maintain a computer-assisted audit or statistical sampling program (especially in a smaller state). | |
| 9. | Converting proprietary software to a format to upload "as filed" data into an audit template | |
| 10. | Stratification Techniques | |
| 11. | Training and staff development including web-based or CD-based individual training | |
| 12. | Internet research that provides useful information for the audit process. | |
| 13. | Laptop security issues and encryption of data on hard drives. | |
| 14. | Email security issues and encryption of data being exchanged with taxpayers. | |
| 15. | Verifying electronic data received from taxpayers back to their books and records. | |
| 16. | Formats and mediums acceptable for receiving taxpayer data. What causes problems and what works? | |

Additional Topics

Presenter Information

Name: _____

State: _____

Telephone: _____

Email: _____

Name: _____

State: _____

Telephone: _____

Email: _____

Estimate of number of attendees: _____