



Minutes

Technology Committee Teleconference Meeting Thursday, December 16, 2010 2:00 p.m. Eastern Standard Time

I. Welcome and Introductions

The Chair called the meeting to order at 2:04 a.m. Eastern Time. The following people participated in the call:

Name	State
Gordon Smead, Chair	Tennessee
Harold Jennings	MTC
Chris Lane	MTC
Greg Matson	MTC
Antonio Soto	MTC
Sabrina Worthington	MTC

II. Public Comment Period

No one from the public participated in the call.

Mr. Matson mentioned that Gordon Smead of the Tennessee Department of Revenue is now Chair of the Technology Committee.

III. Approval of minutes of the Technology Committee Teleconference on July 26, 2010

Upon a motion duly made, the minutes of the Technology Committee teleconference held on July 26, 2010, were approved.

IV. IT Systems Update

Mr. Lane reported that all desktop and laptop MTC computers have been upgraded. There was some delay due to problems with our supplier. All MTC personnel have the operating system Windows 7 and Microsoft Office 2010 installed.

Old laptops were turned in, the best ones reserved as spares, and the remaining ones sold as surplus following erasure of the hard drives in accordance with NSA standards (7 passes).

The virtualization assessment of MTC servers has been finished, resulting in a recommendation to replace 16 servers with three physical ones. New servers are in place in a new rack, awaiting the actual virtualization process.

The backup Cybernetics servers are running well with a storage capacity of 8TB.

V. Website Update

Mr. Matson mentioned that MTC has changed hosting providers to the development outfit that we had been working with for the recent CMS upgrade. We have a good technical support from them, and are paying lower dues. Among the new features the CMS update has given us are new home page features, five new applications, new templates, and new member registration capabilities.

The TSEPWin webpage and template has been added to the MTC site following transfer of “custody” of TSEPWin from Dr. Richard Kulp, so the users will have the ability to install the TSEPWinn application.

MTC is looking at Microsoft and Google for an analytics module to be integrated with the CMS.

VI. Automated Audit Program Software Project

The next Technology Committee teleconference will be focusing on the Automated Audit Program Software Project.

The Commission received responses from three vendors (Fast Enterprises, Revenue Solutions, Inc., and Teradata). Mr. Matson said that ideally, the Committee will submit follow-up questions to them, after which we’ll begin developing an RFP, subject to budget constraints.

Mr. Jennings will organize and compile the information as the committee prepares to evaluate the various proposals.

VII. Other items relevant to the work of the Technology Committee

Responding to a question from the Chair, Mr. Matson explained that technology project budgets had been discussed at the committee's in-person meeting in March when the committee met in person twice a year (March and July), but with the committee meeting in person only once during the Commission's annual meeting week in July, that was when it had been discussed most recently. Regardless, the project budgets can be discussed on a teleconference during the year or at the committee's in-person meeting, however the Chair would like to proceed.

VIII. Adjournment

The committee adjourned at 2:28 p.m. Eastern Standard Time.