



MINUTES

Technology Committee Teleconference Meeting Tuesday, April 25, 2006 2:00 p.m. – 3:00 p.m. Eastern

I. Welcome and Introductions

Tim Blevins (Kansas), Committee Chair, called the meeting to order.
The following members participated in the call:

NAME	STATE/ORGANIZATION
Tim Blevins, Chair	Kansas
Steve Wilson	Idaho
Terry Garber	South Carolina
Debbie Peterson, Vice Chair	Texas
Susan Ribe	Multistate Tax Commission
Antonio Soto	Multistate Tax Commission

II. Public Comment Period

III. MTC Website Redesign and Secure Communications Assessment Project Oversight

Website Redesign – Site Navigation

Committee participants commented on proposed navigation for the “Technology Committee” section of the proposed website. They suggested adding categories beneath “current technology projects”, such as Project Plans, Policies, Procedures, Budget, and Project Documentation.

State Contacts Lookup

All participants supported inclusion in the website of a database of state membership, including all committee members. It was explained that the contacts information would be available only to registered users of the website. A committee member suggested that the contacts database could be used to automatically sign up committee members as registered users on the website.

Risk Mitigation (Stoplights)

Mr. Blevins noted that the Streamlined project is going a different direction with their website. They may put out an RFP. He therefore is closing the risk mitigation sheet for SSTP website redesign.

Ms. Ribe explained that Joe Huddleston has agreed to go forward with the Contacts Database for the website if there is sufficient support for it among member states. Ms. Ribe will report that she has found support for it. She expects that e.magination will conduct requirements gathering for the database and website inclusion.

Mr. Blevins asked for a volunteer to manage the Documentation risk management. Hearing none he indicated he would solicit help from specific committee members. The goal of this risk management is to assure that all required documentation for the new website is delivered and complete.

IV. Adjournment