



MINUTES

Technology Committee Teleconference Meeting Tuesday, November 29, 2005 2:00 p.m. – 3:00 p.m. Eastern

I. Welcome and Introductions

Tim Blevins (Kansas), Committee Chair, called the meeting to order.
The following members participated in the call:

NAME	STATE/ORGANIZATION
Richard Moon	California BOE
Robert Johnston	Hawaii
Steve Wilson	Idaho
Tim Blevins, Chair	Kansas
Debbie Tedeschi	Missouri
Cynthia Mastalesz	New Jersey
Donna Childress	Tennessee
Gordon Smead	Tennessee
Debbie Peterson, Vice-Chair	Texas
Susan Ribe, Antonio Soto	Multistate Tax Commission

II. Public Comment Period

III. Discussion of Current MTC Technology Projects

- **MTC Web Site Redesign**
Mr. Blevins mentioned the positive comments received on the e.magination proposal during the last committee teleconference and by email. He stated that he raised with e.magination the need for usability and accessibility studies and stated the vendor is aware of these requirements. Mr. Blevins also reminded the committee of the proposed features of the web site redesign including content management and event registration.
- **Secure Email Platform and Document Exchange**
Mr. Blevins reported that during a conversation with the e.magination team earlier in the day they discussed MTC needs

for secure communications. He shared with e.magination some documents that he previously made available to this committee on secure communications options. He indicated the plan is to harden secure communication and exchange environments with each IT project the MTC does. He also mentioned to e.magination the pending server upgrade and how it may relate to other secure communications planning. He expects to discuss these topics further during an in-person meeting with e.magination staff at MTC headquarters in DC on December 13th.

- **Combined Electronic Registration**
Debbie Peterson reported that she has spoken with the rest of the CETR committee leadership and they plan to have Sheldon Laskin send a survey to top TAs to assess readiness to move forward with development. This will be similar to a survey sent last August which did not receive sufficient positive response.

With sufficient positive response to this survey, the CETR group will update all relevant project documents and incorporate lessons from SSTP registration. They will also validate the business rules supplied by participating states. The CETR committee would be ready to report on progress to the Executive Committee in January. Then they would work with e.magination to validate the project plan and budget.

Mr. Blevins reminded the committee that the CETR project currently involves sales and use tax with an update component for certain aspects of registrations.

The committee discussed the survey that is to be sent to top TAs on readiness to move forward and commit staff resources. This committee recommended that the survey be sent to all MTC member states and to any non-member states involved in the project. Ms. Peterson stated that it was expected that any new states would (might?) not be able to add state-specific data elements. It was agreed by this committee that any new states that express interest could start discussion about their needs. This would be a good opportunity to see if there are new states that may be interested. Ms. Ribe asked whether the survey language drafted by Ms. Peterson would be directed to states that have not participated in CETR up to now. Ms. Peterson asked that Mr. Laskin revise the survey language as needed.

IV. Other Items Related to the Work of the Committee

Mr. Blevins reported that MTC Audit staff have been in discussions with technology staff regarding secure communications and audit management. Mr. Blevins also mentioned the MTC's voluntary disclosure program's need for secure communications. He indicated that e.magination staff would bring a proposal to the MTC on December 13th that would aim to address these needs.

V. Adjournment