

**Agenda**  
**MTC Strategic Planning Steering Committee**  
**May 8, 2013**  
**Washington, D.C.**

**I. Welcome and Introductions**

**II. Initial Public Comment Period**

In accordance with its Public Participation Policy, the Commission provides this opportunity for members of the public to address the Commission directly on this agenda. The Chair may also provide for public comment before or during the committees discussion of specific agenda items.

**III. Project Work**

A. Review "where we are" – foundational work and accomplishments to date

2011-12: Environmental Scan and development of Mission, Values, Vision and Goals

2012-13:Projects

Engagement Goal project

Compliance Goal projects

Discussion: Steering Committee members' observations about progress to date: has the process met expectations? Are there concerns that need to be addressed? What impact have you seen from the planning work done to date?

B. Review updated Environmental Scan and implications

Changes: Any last minute updates? Are the additions from February clear?

Discussion: Which goal areas are most closely related to updated weaknesses and threats? Do the goal descriptions need to be changed to reflect environmental changes?

C. Discuss work plan options for 2013-2014

Discussion: Resource or capacity constraints: are there significant limits on time, financial resources or leadership that will affect the planning effort for the next year?

Are there specific environmental issues or concerns that will require focus?

Discussion of possible options:

1 - Maintenance of effort: continue to monitor progress of completed projects as the results are implemented; adjust as necessary; quarterly steering committee teleconferences to review measures and progress

2 - Add new project(s):

a. Select a new goal area and explore needs/opportunities (create project team; identify desired outcomes)

b. Stay with an existing goal area – take something off the existing list from Compliance Goal

Discussion will focus on the resources needed for any particular option, and the best timing for final decisions

D. Steering Committee membership and leadership for 2013-14

E. Old business: complete targets for Engagement Project

Attendance at committee meetings (Uniformity, Litigation, Audit, Nexus) – (may need to gather more baseline data)

Timeliness of contact with new tax administrators

Increase in participation by states in Audit Program – report on issues identified by Audit Nominations team

**IV. Next Steps**

A. " To Do" List

B. Meeting Schedule for 2013-14

**V. Adjournment**

Background materials

- Mission, Values, Vision, Goals as of 4-24-12
- Environmental scan (February update)
- Compliance project descriptions
- Engagement project summary, measures and baselines