



MULTISTATE TAX COMMISSION

**PUBLIC NOTICE & AGENDA**

**Strategic Planning Steering Committee Meeting**

The US Grant Hotel  
326 Broadway  
San Diego, California

**Tuesday, July 23, 2013**

4:00 p.m. to 6:00 p.m. Pacific Time

Teleconference participation in this meeting will be available by using the following dial-in number: 1-800-442-5794, conference code 626121

**I. Welcome and Introductions**

**II. Initial Public Comment Period**

In accordance with its Public Participation Policy, the Commission provides this opportunity for members of the public to address the Commission directly on this agenda. The Chair may also provide for public comment before or during the committee's discussion of specific agenda items.

**III. Project Updates**

- A. Review and accept report from Audit Nominations Project Team
- B. Review and accept report from Early Audit Closure Project Team
- C. Determine next steps for evaluating effectiveness of project deliverables

**IV. Institutionalizing Strategic Planning**

- A. Review draft "planning calendar"
- B. Review draft Steering Committee charter
- C. Update Goal Descriptions and Communications plan
- D. Identify committee leaders for 2013-14

**V. 2013-2014 Project Selection**

- A. Consider potential project(s) from Uniformity Committee
- B. Discuss other potential projects or activities

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*If you would like additional information about this meeting, contact Gregory S. Matson, Deputy Executive Director, Multistate Tax Commission, 444 North Capitol Street, N.W., Suite 425 Washington, D.C. 20001 | Tel: (202) 650-0300 | e-mail: [gmatson@mtc.gov](mailto:gmatson@mtc.gov)*

**VI. Other Business**

- A. Select annual review month for performance measures data for completed projects (outreach program, nominating process, and early audit closure procedure)
- B. Select annual review month for audit participation data
- C. Review draft annual report to Executive Committee

**VII. Adjournment**