

MINUTES

AUDIT COMMITTEE MEETING

PUBLIC SESSION

TELECONFERENCE.

NOVEMBER 29, 2012

I. CALL TO ORDER:

Rick DeBano, Audit Committee Chair called the meeting to order at 1:00 PM and welcomed the members and guests who were present.

II. ROLL CALL:

Present were the following members and guests:

WI Rick DeBano	MN Keith Getschel	MN Pam Evans
MN Jeff Vogt	AL Chris Sherlock	AR Walter Anger
CO Chris Dexter	DC Charles Wilson	GA Anita DeGumbia
GA Gail McNealy	ID Randy Tilley	ID Mark Stones
IL Dan Hall	KS Bryan Vargas	LA Rebecca Berry
MO John McCarty	MA Joel Brodsky	MT Gene Walborn
MT Lee Baerlocher	NE Scott Spilinek	NJ Michele Bartolomei
NJ Pat Kelly	NJ Larry Gauges	NM Rebecca Abbo
NM Louis Gomez	ND Matt Peyerl	ND Myles Vosburg
ND Doug Coyle	OR Janielle Lipscomb	OR Katie Lolley
SC Tim Donovan	TN Stacy Gibson	TN Wyle Posey
UT Frank Hales	WV Andrew Glancy	MTC Les Koenig
MTC Jeff Silver	MTC Cathy Felix	MTC Steve Yang
MTC Ken Beier	MTC Ben Abalos	

III. PUBLIC COMMENTS:

There were no comments from members of the public present at the meeting.

IV. APPROVAL OF MINUTES PUBLIC SESSION:

The minutes of the public session of the Audit Committee meeting of July 31 2012 in Grand Rapids were approved.

V. AUDIT DIRECTOR'S REPORT

Les Koenig, MTC Audit Director issued a written report on the status of the Audit Program. The MTC Audit Program completed 2 and parts of 3 sales tax audits. The Audit Program also completed 2 and parts of 4 income tax audits through September 30 of fiscal year end 6/13. The total proposed assessments currently for the year were \$3,880,837. Les also reported that two vacancies exist for the audit program. The positions of Administrative assistant and a sales tax auditor are expected to be filled by January 1, 2013.

VI. STRATEGIC PLANNING

Les reported on status of the strategic planning process. The executive committee approved to move forward with 2 separate areas. The first is no change audits, Frank Hales is chairing that group with Cathy Felix and Steve Yang from MTC staff. Frank is still asking for additional state support. The second group is considering ways to improve audit selection process. Rick DeBano is chairing that group with Lee Baerlocher, Randy Tilley, Les Koenig and Harold Jennings on the committee. Elizabeth Harchenko is facilitating both groups.

VII. NEW BUSINESS AND ADJOURNMENT

Rick DeBano suggested that the audit committee resume meeting in person for the fall meeting to coincide with uniformity committee meeting. The audit committee supported the request and next fall the audit committee will have an in person meeting.

Ken Beier detailed the upcoming training opportunities. The training schedule can be found on the MTC web site.

The meeting adjourned at 1:30PM