

MINUTES

AUDIT COMMITTEE MEETING

PUBLIC SESSION

NEW ORLEANS, LA.

DECEMBER 10, 2013

I. CALL TO ORDER:

Rick DeBano, Audit Committee Chair called the meeting to order at 8:30 AM and welcomed the members and guests who were present.

II. ROLL CALL:

Present were the following members and guests:

WI Rick DeBano	AL Chris Sherlock	AK Robynn Wilson
AL Christy Vandevender	AR Walter Anger	AR Deanna Munds-Smith
AL Pamela Hill	CO Misgana Tesfaye	GA Anita Degumbia
ID Steve Wynn	ID Phil Skinner	ID Richard Jackson
LA J A Cline	MN Keith Getschel	MT Gene Walborn
MT Lee Baerlocher	NH Kathy Sher	NM Demesia Padilla
NM Rebecca Abbo	NM Lizzy Vedamanikam	NC Lennie Collins
ND Matt Peyeryl	ND Myles Vosberg	OR Gary Humphrey
UT Frank Hales	WA Tim Jennrich	WA John Ryser
WV Andrew Glancy	MTC Jeff Silver	MTC Benjamin Abalos
MTC Harold Jennings	MTC Cathy Felix	MTC Steve Yang
MTC Joe Huddleston		

Present via teleconference:

IL Laurie Riva	KS Bryan Vargas	MO John McCarty
NE Scott Spilinek	NE Mike Simmons	NJ Michele Bartolomei
NJ Joan Grochala	OR Christi Daniken	OR Steve Bouchard
TN Stacy Gibson	MTC Les Koenig	

III. PUBLIC COMMENTS:

There were no members of the public present at the meeting.

IV. APPROVAL OF MINUTES PUBLIC SESSION:

The minutes of the public session of the Audit Committee meeting of July 23, 2013 in San Diego were approved.

V. AUDIT DIRECTOR'S REPORT

Les Koenig, MTC Audit Director referred to his written report on the status of the Audit Program. The MTC Audit Program completed 1 income tax audit and parts of 6 other income tax audits during the first four months of the fiscal year end 6/14. The Audit Program also completed 1 sales tax audit and parts of 4 other sales tax audits. The proposed assessments to date for the fiscal year end 6/14 were \$8,955,049.

Les reported that two income tax auditors are no longer in the commission's employ as of November 1, 2013. These two positions will be filled after the new Audit Director is hired in early 2014.

In advance of the meeting Rick DeBano requested that Les discuss the increase in the average hours per state in fiscal years ended 6/11 and 6/12. Les referred to the Audit Hour Analysis in the report and explained that fewer audits were totally completed in those two years due to a few large bank audits that took more time to complete. There was also a change in reporting during that time frame and the partially completed audits are not reflected in this report.

Joe Huddleston reported that at the beginning of 2014 the Audit Director position will be posted on the MTC website. The vacant auditor positions will be filled sometime during the second quarter. He said that Les will be recognized at the MTC's Annual Meeting in New Mexico.

VI. TRAINING

Les reported on upcoming training opportunities.

VII. NEW BUSINESS AND ADJOURNMENT

There was no new business to discuss and the public session was adjourned at 9:00 AM.