

Colorado Department of Revenue

STATE TAX AUDITOR JOB OPPORTUNITY OUT-OF-STATE REVENUE AGENT

The Colorado Department of Revenue is seeking experienced state tax auditors for positions to be located in California, Texas, Illinois and New Jersey. Selected candidates will independently audit state taxes reported by national and multi-national corporations at those companies headquarters located in these states. The anticipated monthly salary range for the entry level position is \$5463 to \$7901. The position requires a valid drivers license, access to a vehicle, willingness to use all forms of public transportation. Position requires ability to use and lift/carry laptop computer and related audit files and equipment. Must be proficient with general application software under the Windows operating system (Microsoft Excel and Word) and navigate on a network from remote sites.

The Out-of-State Revenue Agent is responsible for independently analyzing taxpayer information, conducting audits (at the organization's location of financial records and company reports) of information used to prepare tax returns and other reports; determining the correct tax liability, penalty and interest due; interpreting and ensuring compliance with applicable statutes, rules, regulations, departmental policy and guidelines and professional auditing and accounting standards. The work also includes recommending proposed tax adjustments and jeopardy assessments and, when necessary, researching legal tax issues and developing arguments to substantiate agency position(s); disseminating information to promote voluntary tax compliance; advising taxpayers and/or their representatives on tax laws and their rights; and directly representing the agency to corporate officers, executives, legal counsel, financial auditors, and CPA's. The work also involves prioritizing and scheduling work, writing narrative reports concerning audit findings or issues and other activities to ensure the state receives its fair share of taxes.

Qualifications for the position include:

- At a minimum, a BS/BA degree with major study in accounting
- At least six years of professional auditing experience related to state taxes for apportioning corporate income tax or sales and use taxes.
- Ability to handle multiple assignments concurrently
- Must be able to work independently with limited direction and supervision
- Excellent written and oral communication skills a must
- Ability to travel in and/or out-of-state, as needed

The State of Colorado offers; Life, Medical, Dental insurance; Defined Benefit retirement plan and 401K, 457 plans; Vacation, Holiday and Sick leave.

This is an informal job announcement, however, to express interest, please send a cover letter and detailed resume with at least three business references to Colorado Department of Revenue, Out-of-State Revenue Agent Position, 400 South Colorado Blvd., Suite 400, Denver, CO 80246 or via email through: FieldAuditApplications@spike.dor.state.co.us. The Department is interested in qualified individuals to be located in the following cities: Los Angeles, San Francisco, Dallas, Houston and Chicago and in the Northern New Jersey area.