



State Government

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Idaho
State Government

APPLY

Division of
Human Resources

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APPLY

Tax Auditor 1

Idaho Tax Commission

Open for Recruitment: March 30, 2007 - April 13, 2007
Announcement # 04338062029
Salary Range: \$17.41 per hour -Plus Competitive Benefits!

Location(s): Boise, Coeur d'Alene

The Idaho Tax Commission currently has 2 available Tax Auditor 1 positions. One in Boise and one in Coeur d' Alene.

These positions are located in Sales and Income Tax. Individuals will be hired at the Tax Auditor 1 level and when they complete training they will be reclassified to an Income Tax Auditor 2.

Applicants that are in their last semester of school for an accounting or business degree with accounting emphasis are encouraged to apply.

Before a final job offer candidates must be fingerprinted by the Idaho State Police and undergo a background investigation. To be an employee of the Idaho State Tax Commission you must be a current tax filer.

Duties:

Incumbents use their professional training and education to audit individuals and small businesses. This includes review of accounting systems, financial statements, work papers, tax and payroll records and other related documents. Incumbents prepare audit findings and summaries. Incumbents identify legal issues and apply the appropriate statute, rules and legal precedents. Incumbents participate in team audits. They research and analyze data for accuracy to insure compliance with State tax laws and regulations.

Minimum Qualifications:

Licensed as a Certified Public Accountant OR Bachelor's degree in Accounting or a Bachelor's degree in Business with at least 20 semester hours in accounting OR an associate degree in accounting AND two years of experience as a professional accountant applying generally accepted accounting principles (GAAP) OR four years of full-time experience as a professional accountant applying generally accepted accounting principles (GAAP).

Examination:

Rating of education and experience. You will receive a score based on your answers. You must receive a minimum rating of 50 to pass this examination. Notification of your test results will be available online, after the closing date, when the review process is complete. If you apply with a paper application, you will receive written notification of your results.

To Preview the Examination: click on Preview Exam below. You will not be able to take the exam from this screen. If you wish to take the exam you click on the Apply Online button to the left and follow the instructions provided.

How to Apply:

Click on any **Apply Online** button and follow the instructions provided to complete the Application Checklist and Exam for this position. If you are unable to use the **Apply Online** process, you must respond to the exam questions on this announcement and complete a State of Idaho Application. For a paper application, click on Forms at the top of the screen.

When updating your online application information, you must select Idaho Tax Commission under "Agencies", full-time under "Job Type/Shift" and Boise and/or Coeur d' Alene under "Cities".

[Preview Exam](#)

OVERTIME NOTICE:

At the discretion of the appointing authority, compensatory time off may be provided in lieu of overtime cash compensation.

Hiring is done without regard to race, color, religion, national origin, sex, age or disability. In addition, preference may be given to veterans who qualify under state and federal laws and regulations. If you need special accommodations to satisfy testing requirements, please contact the Division of Human Resources.