



**Minutes of the Multistate Tax Commission Strategic Planning Steering Committee Meeting
December 14, 2016
Houston, Texas**

I. Welcome and Introductions

The Chair called the meeting to order at 4:30 p.m. central. The following persons attended the meeting either in person or via telephone:

Name	Organization	Name	Organization
Julie Magee, Chair	Alabama	Niki Dobay	COST
Rich Jackson	Idaho	Deborah Bierbaum	AT&T
Wood Miller	Missouri	Richard Cram	MTC
Demesia Padilla	New Mexico	Greg Matson	MTC
Nancy Prosser	Texas	Tom Shimkin	MTC
Jennifer Hays	Kentucky	Marshall Stranburg	MTC
Tripp Baltz	Bloomberg BNA		

II. Initial Public Comment Period

No public comments were received.

III. Approval of Minutes of Strategic Planning Steering Committee Meeting on July 26, 2016

Motion to approve the minutes was made by Ms. Prosser and approved by voice vote.

IV. Reports on Ongoing Strategic Planning Projects

Mr. Cram made an oral presentation summarizing updates to the National Nexus Program website and efforts on gathering information on state lookback periods for voluntary disclosure agreements.

V. Consideration of New Initiatives

Mr. Stranburg discussed plans to send a survey to states regarding training needs and suggestions. Ms. Magee, Ms. Prosser, Mr. Jackson, Mr. Matson, and Mr. Stranburg will comprise a team to review Commission membership categories.

VI. Proposed Bylaw Amendments

Mr. Stranburg briefly summarized the proposed bylaw amendments on the agenda for the December 15, 2016 Executive Committee meeting.

VII. Steering Committee Report to the Commission

Ms. Magee discussed the written report that will be submitted to the Executive Committee.

VIII. Next Steps and Other Strategic Planning Business

Mr. Matson moved that with the Commission celebrating its 50th anniversary, the focus for 2017 be on the vitality and reputation of the Commission. This will be accomplished through a handful of efforts, such as including in the FTA publication TaxEXPRESS a feature titled “This Week in MTC History.” That motion was approved by voice vote.

IX. Adjournment

The meeting was adjourned at 5:12 PM central.