



# TAX AUDITOR 1 - Special AUDIT DIVISION

## WHO WE ARE

Tennessee's chief tax collector, the Department of Revenue administers and collects taxes and fees associated with state tax and motor vehicle title and registration laws. The Department of Revenue collects about 87 percent of total state tax revenue, along with taxes for local, county and municipal governments. The Department also apportions revenue collections for distribution to various state funds and local governments.

## OUR MISSION

To fund public services through tax compliance and motor vehicle registration by providing education, fair enforcement, and excellent customer service

## OUR VISION

To achieve the highest level of employee engagement and efficiency in revenue collection using forward-thinking leadership and innovative systems.



Out-of-State Program | Atlanta, GA | Full-Time

## WHAT YOU'LL DO

Under general supervision, is responsible for professional auditing work of average difficulty involving the examination and audit of tax documents of out-of-state corporations doing business in Tennessee to determine tax liability. This position will require the successful candidate to travel between several states in the assigned region for conducting such audits.

## REQUIRED QUALIFICATIONS

Ideal Tax Auditor 1 - Special candidates will possess a bachelor's degree from an accredited college or university with at least eighteen semester (twenty-seven quarter) hours in accounting or auditing and two years of professional-level experience in accounting or auditing.

Candidates should possess excellent customer service skills and the ability to effectively communicate orally and in writing. In addition applicants should have an advanced knowledge of generally accepted accounting principles and practices, corporate income tax and business structures.

## HOW TO APPLY

Interested candidates should email their resume, transcripts and letter of interest to Hal Jones at [Hal.Jones@tn.gov](mailto:Hal.Jones@tn.gov) by November 29, 2019.

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.*