PROJECT PLAN v 1.4
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PROJECT: Improve Multistate Voluntary Disclosure Program

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PROJECT DESCRIPTION: The purpose of this project is to identify opportunities to improve the MTC Multistate Voluntary Disclosure Program to make it more efficient and effective. The project will involve review of the current process from the perspective of the states, taxpayers and the MTC National Nexus Program staff. See project description for more details.

TARGET COMPLETION DATE: July 30, 2015

HIGH-LEVEL PROJECT TIME LINE:

- **November 2014** - First team meeting (teleconference). Review project description and project plan and make needed changes. Discuss process for soliciting and capturing ideas for improvement before project work formally begins. Discuss and decide whether to seek input from Nexus Committee during meeting in Nashville (December). **Meeting held November 6, 2014**


- **March 12, 2015** – In-person meeting, Kansas City. Review data on timeframes and error correction; begin in-depth focus on areas of greatest opportunity for creating efficiency.

- **April 8, 2015** – Teleconference. Discuss options for change to MVD to streamline, make more efficient and effective. Discuss potential cost and benefit of potential changes.
• **May 13, 2015** – Teleconference. Continue discussion about opportunities for improvement; develop tentative recommendations for change.

• **June 10, 2015** – Teleconference. Decide on recommendations for change to MVD program. Discuss elements for report to Nexus Committee and Strategic Planning Steering Committee.

• **July 9, 2015** - Finalize report and recommendations to Nexus Committee and Strategic Planning Steering Committee.