



To: Commission
From: Greg Matson, Executive Director
Date: July 25, 2018
Subject: FY 2017-2018 Executive Committee Annual Report

The Executive Committee met four times during the period July 1, 2017, to June 30, 2018:

- August 3, 2017, in Louisville, Kentucky;
- November 17, 2017, in New Orleans, Louisiana;
- January 8, 2018, via teleconference; and
- April 26, 2018, in Bloomington, Minnesota.

The meetings were regular meetings through which the committee provided oversight and direction to the activities of the Commission.

The following members of the Commission were elected to serve as Commission officers and members of the Executive Committee for fiscal year 2018:

- Chair: John L. Valentine, Commission Chair, Utah State Tax Commission
- Vice Chair: Mike Kadas, Director, Montana Department of Revenue
- Treasurer: Glenn Hegar, Texas Comptroller of Public Accounts
- At-Large: Nia Ray, Director, Oregon Department of Revenue; Walter Anger, Deputy Director and Commissioner of Revenues, Arkansas Department of Finance and Administration; Keith Richardson, Deputy CFO for Tax and Revenue, District of Columbia Office of Tax and Revenue; and Ken Roberts, Chairman, Idaho State Tax Commission

On May 11, 2018, Mike Kadas retired from the Montana Department of Revenue, resulting in a vacancy in the office of vice chair. With only a few months left in the fiscal year and no further planned Executive Committee meetings, the Chair

determined that the vacancy would be filled with the election of new officers and committee members at the Commission's annual meeting on July 25, 2018.

The Executive Committee took the following actions during fiscal year 2018:

- Received the Uniformity Committee's recommendations with respect to proposed amendments to the Commission's General Allocation and Apportionment Regulations and directed that a public hearing be held on the proposed amendments. The Executive Committee considered the Hearing Officer's report on the proposed amendments, received public comments on the proposed amendments, and recommended consideration by the Commission, triggering the bylaw 7 survey process for these provisions.
- Received the Uniformity Committee's recommendations with respect to those issues referred to that committee on the proposed Model Sales and Use Tax Notice and Reporting Statute. The Executive Committee considered the Uniformity Committee's recommendations and directed that a public hearing be held.
- Monitored the progress of the Online Marketplace Seller Voluntary Disclosure Initiative.
- Received updates on the state impacts of federal tax reform.
- Endorsed amendments made to the Commission's Employee Handbook.
- Approved Associate Membership for Virginia effective July 1, 2018.
- Reviewed the efforts and work of the Commission's standing committees during the year.
- Approved the audited financial statements as reported in an independent auditor report for the years ended June 30, 2017 and 2016.
- Approved a proposed fiscal year 2018 – 2019 budget for the Commission.

The Executive Committee undertook additional actions during fiscal year 2018 that are recorded in the minutes of its meetings.